

Summary of Inspection Details

Follow these steps on the year the inspection is due

Step	Action	When	Why
1	Owner contracts with temporarily certified inspector to conduct compliance inspection	Before December 31 st 2007 and every two years thereafter	To meet UST compliance requirements
2	Inspector notifies DNR of inspection date	10 days before inspection	For tracking. May be audited by DNR
3	Conduct compliance inspection using DNR checklist. Photograph all deficiencies	Deficiencies are photographed in "as is" condition	For DNR and EPA regulatory compliance and tracking information
4	Provide owner/operator with copy of results of inspection	Within 10 days of the inspection	Compliance requirements
5	Provide DNR with electronic copy of inspection report	Within 10 days of the inspection	Compliance requirements
6	Deficiencies may require subsequent or follow-up inspection	Within 60 days	To ensure owner has corrected deficiencies
7	Notify DNR electronically that site has resolved deficiency	Within 60 days	To complete inspection
8	Deficiencies are discovered during the compliance inspection	Repairs/corrections must be made within 60 days	
9	Deficiencies not corrected	Within 60 days	DNR field office follow up including legal enforcement action
10	Inspection completed and deficiencies corrected. Inspector is audited and approved.	Within 60 days	Inspection requirements completed
11	Next Inspection	Within 24 months and no sooner than 6 months since the last inspection	